



# LOS ANGELES UNIFIED SCHOOL DISTRICT

## REFERENCE GUIDE

**TITLE:** Allocation of School Personnel to Support Students with Disabilities

**NUMBER:** REF-1252.4

**ISSUER:** Donnalyn Jaque-Antón, Associate Superintendent  
Division of Special Education

**DATE:** June 1, 2009

**PURPOSE:** The purpose of this Reference Guide is to inform schools of the norm changes for special education programs beginning July 1, 2009.

**MAJOR CHANGES:**

1. This Reference Guide replaces REF-1252.3 including Attachment A dated July 16, 2007.
2. The student norm changes, beginning July 1, 2009, will be reflected in the special day programs for specific learning disabilities in middle and senior high schools.
3. The student norm changes, beginning July 1, 2009, will also occur in the community based instruction (CBI), orthopedic/other health impaired (OHI) and developmental impairment (DI) programs.

**BACKGROUND:** As a result of the 2007-2008 LAUSD/UTLA Contract, student norms in special day programs such as CBI, DI, OI and Secondary SLD were reduced to the 2002-2003 student norm. However, due to the current budget crisis, the norms for these programs are changed. The number of special day programs and personnel assignments at a school site may be adjusted during the school year based on the Classification Report and the SESAC report on norm day for each school site.

**RELATED RESOURCES:** 2007-2008 LAUSD/UTLA Contract Attachment A: ARTICLE XVIII-A 2.3 "Framework for Addressing Class Size Reduction Issues," dated February 12, 2007

**ATTACHMENTS:** Attachment A: SPECIAL EDUCATION PROGRAM STUDENT NORMS 2009-2010

**ASSISTANCE:** For assistance or further information, please contact your Support Unit Administrator or Sharyn Howell, Director, Division of Special Education, (213) 241-6701 or by email at Sharyn.Howell@lausd.net.

### ROUTING

All Locations  
Local District Superintendents  
Administrators of Instruction  
Local District Directors  
Support Unit Administrators  
School Administrators  
Special Education Teachers

**SPECIAL EDUCATION PROGRAM STUDENT NORMS 2009-2010**

ACRONYM	TYPE OF PROGRAM	STUDENT NORM
APH	Speech or language Impairment/Aphasia	8 Primary 10 Upper
AUT	Autism	8
CBI	Community Based Instruction	14*
DBL	Deaf/Blind	5
DHH	Deaf/Hard of Hearing	8-10 Primary 10-12 Upper
DI	Developmental Impairment	12*
ED	Emotional Disturbance	8
EE	Early Education	10
INF	Infant	12
MD	Multiple Disabilities	8 Primary 10 Upper
MRM	Mental Retardation-Moderate	14-16
MRS	Mental Retardation-Severe	14
OI	Orthopedic/Other Health Impaired	14 Primary* 16 Upper*
PCC	Preschool Collaborative Classroom	10
PSI	Preschool Intensive	8
PSM	Preschool Mixed	10
SLD	Specific Learning Disability	14 Elementary 14 Secondary*
TEL	Teleteaching	22
VI	Visual Impairment	10 Primary 12 Upper

\* Changes beginning July 1, 2009.