



LOS ANGELES UNIFIED SCHOOL DISTRICT
REFERENCE GUIDE

TITLE: Distribution and Use of Least Restrictive Environment (LRE) brochure (Revised July 2008)

NUMBER: REF-1388.1

ISSUER: Donnalyn Jaque-Antón, Associate Superintendent
 Division of Special Education

DATE: September 2, 2008

ROUTING
 All Locations
 Local District Superintendents
 Administrators of Instruction
 Local District Directors
 Support Unit Administrators
 School Site Administrators
 Teachers
 Sp. Ed. Office Technicians

PURPOSE: The purpose of this Reference Guide is to inform all schools and IEP teams that the Least Restrictive Environment (LRE) brochure has been revised, how to access it, and it's required use.

MAJOR CHANGES: The LRE brochure has been updated and reformatted. The LRE brochure is no longer accessed from the Division of Special Education website. Schools are to order the brochures from the Stores Warehouse.

BACKGROUND: Parents are to be notified annually at the Individualized Education Program (IEP) meeting of the continuum of services available to students with disabilities.

PROCEDURES: At each annual IEP meeting (1) parents must be given a copy of the brochure and (2) school personnel must describe the continuum of options available to support students in the least restrictive environment. Schools are advised that on the bottom of the back panel there is an empty rectangular box labeled "School Contact Information". Schools may use this space to stamp or write school specific information such as school name, address, telephone number, and the name of a staff member the parent may contact for further information. Schools are to order LRE brochures from the Stores Warehouse using the following information:

Commodity Code: 966 123 0000 LRE brochure – English/Spanish

RELATED RESOURCES Modified Consent Decree

ASSISTANCE For assistance in ordering, contact the Stores Warehouse at (562) 654-9009. For information regarding the contents and use of the LRE brochure contact Veronica Smith, Coordinator, Division of Special Education at (213) 241- 6701 or veronica.smith@lausd.net or contact the appropriate Support Unit Office at

Support Unit North	(818) 256-2800
Support Unit Central/West	(323) 421-2950
Support Unit East	(323) 932-2155
Support Unit South	(310) 354-3431