



LOS ANGELES UNIFIED SCHOOL DISTRICT

REFERENCE GUIDE

TITLE: Schedule of Monthly Informational Meetings for Parents of Students with Disabilities

NUMBER: REF-1920.1

ISSUER: Donnalyn Jaque-Antón, Associate Superintendent
Division of Special Education

DATE: August 21, 2006

ROUTING

All Locations
Local District Superintendents
Local District Directors
Support Unit Administrators
School Administrators
Certificated Staff

PURPOSE: The purpose of this annual Reference Guide is to inform school site administrators about the Monthly Informational Meetings for Parents of Students with Disabilities, and the administrator's responsibility to distribute the schedule (Attachment A) and announcements of these meetings to the parents of their students.

BACKGROUND: The Modified Consent Decree established the Complaint Response Unit. The Complaint Response Unit/Parent Resource Network (CRU/PRN) sponsors presentations at monthly meetings to inform parents about current information related to special education instruction and/or services and other relevant topics. Presenters will include District personnel, local and state leaders in education, community agency personnel and others with expertise within their fields. The monthly meetings will be held in the Grand Plaza Auditorium located at 701 West Cesar Chavez Avenue, Los Angeles, CA 90012 (Cesar Chavez Ave. & Grand Ave.).

PROCEDURES: Principals are asked to inform all parents at the local school site of the opportunity to attend the monthly presentations through school newsletters, flyers, posting the flyers, and parents meetings.

Schools are to make copies of the flyers for the monthly meeting which will subsequently be available each month on the Division of Special Education web page as an announcement. The flyer should be sent home with students during the first calendar week of each month.

ATTACHMENTS Attachment A: Schedule of Monthly Presentations

ASSISTANCE For assistance or further information, please contact Shirley H. Brown, Administrative Coordinator, Complaint Response Unit/Parent Resource Network, Division of Special Education at (213) 241-6701 or shirley.brown@lausd.net

Los Angeles Unified School District
Division of Special Education

Complaint Response Unit / Parent Resource Network (CRU/PRN)
Schedule of Monthly Presentations
2006-2007

DATE	TIME	LOCATION	PRESENTATION
September 13, 2006	9:30a.m – 12:00p.m	Grand Plaza PCSB Auditorium 701 W Cesar Chavez Ave., Los Angeles., CA 90012	Modified Consent Decree
October 11, 2006	10:00a.m.-2:00p.m.	PCSB Auditorium	LAUSD Division of Special Education Update
November 8, 2006	9:30 a.m. – 12:00 p.m.	PCSB Auditorium	Related Services for Special Education
December 13, 2006	9:30a.m – 12:00p.m	PCSB Auditorium	IEP Workshop I
January 17, 2007	9:30a.m – 12:00p.m	PCSB Auditorium	Positive Behavior Support
February 14, 2007	9:30a.m – 12:00p.m	PCSB Auditorium	Coordination on the IEP Process Between Parents and the School
March 14,2007	9:30a.m – 12:00p.m	PCSB Auditorium	IDEA Update
April 18, 2007	9:30a.m – 12:00p.m	PCSB Auditorium	IEP Workshop II
May 9, 2007	9:30a.m – 12:00p.m	PCSB Auditorium	Family Literacy & Increasing Language and Comprehension Skills
June 13, 2006	9:30a.m – 12:00p.m	PCSB Auditorium	Transition Services